



Project Planning Guide: Helping You Get Started



*Plan for
Success!*

To the right,
we've put
together some
useful questions
to consider to
get you started
and help you
achieve project
success!

And as always
we're here to
help you through
the process.

Call us at
800-457-5444
and ask for
your Field
Representative.

Project Goals:

- What specific goals do you hope to accomplish?
- What segment(s) of the community does the project intend to serve?
- What are their needs?

Budget:

- What does your budget need to cover (equipment, site preparation, freight charges, installation, etc.)?
- Are you limited to a specific budget amount or will you be able to add additional resources through fundraising activities or through multiple phases?
- What organizational entity will be making the purchase and will a public purchasing contract be used?

Timeframe:

- Do you have a project timeline in place?
- Do you have a deadline for completing the project?
- Now is the time to establish a project schedule for planning, review, equipment purchase and installation.

Site Analysis:

- Topography, soil, vegetation, climate and natural forces all have a strong influence on your project's design. A thorough analysis conducted with the help of a professional can help provide maximum value and safety for users while limiting your risks and costs.

Equipment Selection:

- Have you planned for user dynamics, accessibility, aesthetics, and safety while researching your project's equipment?
- How about material construction, product warranties, long-term value, and reliable service?
- When making a final purchase decision, it's worth the time to consider these important points and visit existing sites, both old and new that utilize similar equipment.

Installation:

- Do your budget limitations dictate your project's installation options (volunteer, professional, combination of the two)?
- If you choose the volunteer route, it's may be necessary to secure the services of a professional installer to supervise and inspect the installation. Professional installers should be insured and factory-certified.



www.exerplay.com 800-457-5444

